



St. Croix Valley Home Builders Association  
**Membership Application**

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**MEMBERSHIP TYPE** Associate \$525

Builder \$525 (Principle business activity is shelter construction or remodeling.)

**COMPANY INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Fax: \_\_\_\_\_ Website: \_\_\_\_\_

Years in Business: \_\_\_\_\_ No. of Employees: \_\_\_\_\_ Business Activity (see codes on page 2): \_\_\_\_/\_\_\_\_/\_\_\_\_

MN License/WI Certification # (Builders Only): \_\_\_\_\_ Referred By: \_\_\_\_\_

**PRIMARY CONTACT**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (if different): \_\_\_\_\_

**BUSINESS REFERENCES**

1. \_\_\_\_\_ Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

2. \_\_\_\_\_ Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

3. \_\_\_\_\_ Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**INSURANCE**

All members are required to have proper liability insurance coverage for membership approval and must submit a certificate of insurance with this application or have your insurance agent email a copy directly to SCVHBA at the address on page 2.

**AGREEMENT**

I understand the payment accompanying this application will be deposited upon receipt by SCVHBA and will be refunded in full if the membership is not approved. I agree to abide by the bylaws and code of ethics (page 2) of the local association to which this membership is directed as well as Wisconsin Builders Association and the National Association of Home Builders of the United States with which it is affiliated and a portion of my dues will go towards their annual membership as well.

By providing my mailing address, email address, telephone and fax numbers on behalf of the company, I am authorized and hereby consent to receive communication sent by or on behalf of the SCVHBA, WBA, NAHB via regular mail, email, telephone, and/or fax. I understand that the aforementioned groups may share my information with other organizations/individuals within the guidelines currently followed by the associations, and this information will be included on their websites and directories within the guidelines set.

Important: Dues to St Croix Valley HBA are not deductible as a charitable contribution but may be deductible as an ordinary and necessary business expense. A portion of dues, however, is not deductible as an ordinary and necessary business expense to the extent that the association engages in state or federal lobbying. The nondeductible portion of your dues for 2018 is \$83.22 (\$37.62 national and \$45.60 state), which is not to be deducted from your remittance.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I understand that my electronic signature has the same legal effect and can be enforced in the same way as a written signature.

## CODE OF ETHICS

The members of this Association shall subscribe to the following Code of Ethics:

- a. Members shall conduct business affairs with professionalism and skill.
- b. Members shall keep honesty as the guiding policy.
- c. All housing shall be built to meet or exceed the minimum standards of the industry as defined by state and local codes.
- d. Members shall comply with both the spirit and letter of business contracts.
- e. Members shall not obtain any business through fraudulent means, knowing acts of omission, or by use of implications unwarranted by fact or reasonable probability.
- f. Members shall not perform or cause, to be performed any act which could reflect discredit or disrepute to any part of the building industry and/or the Association.
- g. Members obtaining construction payouts shall promptly pay creditors and not use the funds for other purposes.
- h. Members shall support and abide by the decisions of the Board of Directors in promoting and enforcing this Code of Ethics.

Members assume the responsibilities of the Code of Ethics freely and solemnly, and are mindful that these responsibilities are part of their obligation as members of the St Croix Valley Home Builders Association.

## Business Activity Codes

For NAHB reporting, please select the member company's primary business activities (up to 3) from the codes below.

### Builder Member Classification

A Single Family Spec/Tract Building  
B1 Single Family General Contracting  
B2 Single Family Custom Building  
C Multifamily Building (Condo/Coop Units)  
D Multifamily Building/Ownership (Rental Units)  
E Multifamily General Contracting  
F Remodeling – Residential  
G Remodeling – Commercial  
H Commercial Building (Own Account)  
I Commercial General Contracting  
J Land Development  
K Manufacturing of Modular/Panelized/Log Homes

### Retail Dealers/Distributor

V1 Appliances  
V2 Building Materials/Lumber  
V3 Floor Coverings  
V4 Paint/Wall Coverings

### Wholesale Dealers/Distributor

X1 Appliances  
X2 Building Materials/Lumber  
X3 Floor Coverings  
X4 Paint/Wall Coverings

### Subcontractors & Specialty Trade Contractors

W1 Carpentry Work  
W2 Electrical Work  
W3 Masonry, Stone Work, Tile Setting, Plastering  
W4 Landscaping  
W5 Plumbing, Heating & Air Conditioning  
W6 Roofing, Siding, & Sheet Metal Work  
W7 Painting & Paper Hanging  
W8 Floor Laying & Other Floor Work  
W9 Concrete Work  
WA Excavation Work  
WC Land Surveyor  
WD Security System  
WE Insulation Work  
WF Drywall Installation  
02 Home Technology

### Associate Member Classification

L Accounting  
M1 Architecture  
M2 Engineering  
M3 Planner or Designer  
N Legal Services  
O Computer Products & Services  
P1 Commercial Banking/Thrift Institution  
P2 Mortgage Banking  
Q Insurance or Title Company  
R Marketing, Advertising or Public Relations  
S Building Material Manufacturing  
T Property Management  
U Real Estate  
Y Utilities  
Y2 Industry Consultant  
Y3 Trade Association/Non-Profit

## PLEASE RETURN COMPLETED APPLICATION WITH PAYMENT TO:

St. Croix Valley Home Builders Association  
P.O. Box 654, Hudson, WI 54016  
Phone: 715.796.5377 Fax: 888.788.4402  
Email: [info@scvhba.com](mailto:info@scvhba.com)

